



RAJAPALAYAM RAJUS' COLLEGE, RAJAPALAYAM

A Linguistic Minority Co-educational Institution, Affiliated to Madurai Kamaraj University

Re-accredited with B⁺⁺ Grade (3rd Cycle) CGPA 2.93/4.00 by NAAC

INTERNAL QUALITY ASSURANCE CELL

Action Plan for the Academic Year 2023-2024

S.No	Content	Action Plan	Action Taken Report
1	Curricular Aspects	Preparation of Academic calendar by IQAC (Both academic and co-curricular) IQAC ensures the preparation of Annual Plan, Designing of Certificate Course, Seminar on cross-cutting issues related to the courses by each Department. IQAC takes action after collecting and analysing the feedback from stake holders	Preparation of academic calendar, annual plan, designing of certificate courses, seminar on cross-cutting issues and feedback analysis from stake holders were held on regular basis.
2	Teaching-Learning and Evaluation	Special classes for slow and advanced learners Faculty will be motivated for pursuing his/her, Ph.D. IQAC will organize training workshops for ICT based skill enhancement for teachers.	Special classes for slow and advanced learners were organized. 10 faculty members were awarded Ph.D degree. A one-day workshop on Enterprise Resource Planning was organised on 01.02.2024.
3	Research, Innovations and Extensions	Conferences / Seminars / Workshops will be organized in campus by the respective departments. IQAC motivates to publish research articles / book/ book chapters IQAC shall encourage each department to conduct conference/seminar/workshop on Research, Entrepreneurship and Innovation and also topics related to the programmes. IQAC will motivate all the extension cells and clubs to conduct outreach programme in collaboration with certified agencies / NGOs.	An approximate of 80 national Seminars, workshops, extension activities and outreach programmes were organised at the institutional level and with collaborating agencies and industries. 27 research articles and books were published.
4	Infrastructure and Learning Resources	IT facilities will be kept updated. Interactive boards/ LED TV will be installed in most of classrooms and Seminar halls. Free Wi-Fi facility will be available for students Use of N-List will be promoted Trees / Plants will be maintained. Solar Units will be installed. Physical facilities will be maintained as per needs.	LED TV was installed. Wi-Fi facility has been made available for students. Solar Panels were installed with a capacity of 10KW.

5	Students Support and Progression	Student progression to higher education will be enhanced by continuous counselling through the mentor system and career counselling cell.	99 students were placed in various industries and companies. 140 students progressed for higher education.
6	Governance, Leadership and Management	Faculty will be motivated to participate in Orientation courses, Refresher courses, Faculty Development Programmes, Conferences, Workshops, Seminars and Skill oriented training programs, certificate courses, webinars etc. IQAC will organise PDP for teaching and non-teaching staff. IQAC plans to initiate Performance Appraisal for teaching and non-teaching staff every year, conduct seminars related to ethics, rights and gender equity for students as well as faculty.	FDP and PDP for teaching and non-teaching staff were organised. Certificate course, collaborative activities, skill enhancement programmes, NIRF, AISHE, ISO were conducted.
7	Institutional Values and Best Practices	IQAC plans to conduct green and energy audit and to install solar panel	Green and Energy Audits were conducted. Solar Panels were installed.

P.R. Raju

Co-ordinator, IQAC

D. Venkateswamy

Principal